

22<sup>nd</sup> June 2022

Dear Parents/Carers

## Year 7 Parents' Evening

I write to invite you to the Year 7 Parents' evening which will be split into two evenings:

- The first evening will be held on Thursday 7<sup>th</sup> July 2022 for tutor groups 7V, 7I, 7B and 7R between 3.30pm and 6.30pm.
- The second evening will be held on Wednesday 13<sup>th</sup> July 2022 for tutor groups 7A, 7N and 7T between 3.30pm and 6.30pm.

We have decided to run the parents' evening over 2 evenings so there is more availability for you to book appointments please select the correct evening when booking, if you are unable to attend the correct evening you are able to book the alternative evening but please do so only if absolutely necessary.

**These events will take place in school**. Please arrive to school via the main entrance where staff and students will be on hand to direct you to your appointments.

Arranging an Appointment:

You can arrange the appointments with your son/daughter's teacher online via the parents' tab on the school website or alternatively at the following web address <u>https://parents-booking.co.uk/FarehamAcademyschool</u>

You will need:

- Priority 1 Contacts title
- Priority 1 Contacts surname
- Your child's name
- Your child's surname
- Your child's date of birth

The system is live from today and will be open to take your bookings until the evening before until 10pm. You can book for Parents' Evenings as soon as you receive this letter.

Troubleshooting Tips - Please read before booking!

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname and not informed us, we will be expecting you to login with the details we have on record
- The email address you enter is only used to receive the confirmation of appointments. If the system gives you an error when you login, it will not be the email address that is the problem

## www.fareham-academy.co.uk

## St Anne's Grove, Fareham, Hampshire, PO14 1JJ 01329 318003 • enquiries@fareham-academy.co.uk • @farehamacademy Headteacher: Mr C Prankerd, BSc (Hons), NPQH



If you are unable to book at home, please call in on the above number between 8.30 am. - 4pm and a member of staff will help you.

Best wishes

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Mr John Moseley Head of year 7

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